

**CONSTITUTION AND BY-LAWS
OF THE
LONG ISLAND DISTRICT BD. 41
OF APPROVED BASKETBALL OFFICIALS, INC.**

**ARTICLE I
NAME**

Sec. 1 The name of this organization shall be the LONG ISLAND DISTRICT BOARD OF APPROVED BASKETBALL OFFICIALS NO. 41, INC.

**ARTICLE II
OBJECTIVES**

- Sec. 1 To unite in one organization all approved and registered basketball officials on Long Island, exclusive of Kings County, as a board of the International Association of Approved Basketball Officials.
- Sec. 2 To collaborate with those responsible for promoting basketball as a wholesome form of recreation and as a great game for the development of character, good sportsmanship, and citizenship.
- Sec. 3 To study and improve the technique of officiating basketball.
- Sec. 4 To promote the holding of rules interpretation meetings and demonstration clinics.
- Sec. 5 To study the administration and revision of rules, particularly from the standpoint of the official.
- Sec. 6 To promote the uniform interpretation and administration of the official basketball rules by all officials.

**ARTICLE III
MEMBERSHIP**

- Sec. 1 Members of this board shall be classified into IAABO Honorary Life, Board Honorary, Board 41 Honorary Life, Active, Provisional/New, and Dual.
- (a) IAABO HONORARY LIFE
Shall be elected by the International Assembly in accordance with the requirements set forth in the IAABO handbook.
- (b) BOARD HONORARY
Shall be utilized in the event the board wishes to give special recognition to persons who have not been active members of the board but either in their official position or in the course of their lives have made some definite contribution to the game of basketball.

- (c) BOARD 41 HONORARY LIFE
Shall have been a member of the Long Island Board for a minimum of ten years and shall have held an elective office or its equivalent in this board for a minimum of two years. A candidate for Board 41 Honorary Life membership may be proposed by any member in good standing or by the Malan Committee. To be elected to such status, a candidate must be approved by a majority vote of the Board of Directors. Honorary Life members shall have all the privileges of this board but shall not be subject to the payment of dues or assessments.
- (d) ACTIVE
Shall be those who have complied with the rules laid down by this board, passed the required tests and examinations, and have paid dues.
1) Working – Members who are officiating games on any level (CYO, PAL, JrHi, High School, etc). Such members must follow all requirements as stated in Article 7, Sec 5.
2) Non Working – Members who are not working games on any level. Members in this category are exempt from the requirements of Article 7, Sec 5. This category may be granted by the Secretary/Treasurer upon receipt of written notification requesting this category from the member involved.
- (e) PROVISIONAL/NEW
Shall be candidates who have successfully passed all candidate examinations of the International Association of Approved Basketball Officials and the Long Island District Board. They shall pay their prescribed dues, attend required meetings, and have all other privileges of this board. Members in this status are required to serve a satisfactory probationary period of at least one year before becoming an Active member.
- (f) DUAL
Shall be Active members in good standing with their parent board and may apply for dual membership to another board(s) which may grant them membership as an Active Dual member. Dual members shall have all the privileges of the board(s) which has granted them dual membership, except that each board shall determine for itself if Dual members may vote or hold office. Dual members shall not be subject to any rules and regulations greater than those required by a regular member of this board. Dual members must meet all requirements of attendance as stipulated by Board 41. The board to which a Dual member applies for dual membership shall have the discretion to decide whether it will accept Dual members and the number of Dual members it will permit

ARTICLE IV **OFFICERS**

- Sec. 1 The officers of this board shall be a President, an Executive Vice-President, a Vice-President, and a Secretary/Treasurer. The President shall not serve more than one term consisting of two years. At the end of the President's term the Executive Vice-President will succeed to the Presidency, while the Vice-President will succeed to the position of Executive Vice-President. An election will be held to fill the vacancy of the Vice-President.

- Sec. 1A A vacancy created in any officer's position, except for Secretary/Treasurer, will automatically step up the succession process provided for in Article IV, Sec. 1, thereby leaving open the office of Vice-President. This office will be filled by election at the next general meeting with nominations by the Nominating Committee and from the floor. All terms of office created by the vacancy shall extend through the following election year. A vacancy created in the office of Secretary/Treasurer, Official Interpreter, Assistant Interpreter, or a member of the Board of Directors will be filled by appointment by the President with approval of a majority of the Board of Directors until the next election.
- Sec. 1B There shall be appointed by the President a Nominating Committee which will consist of the outgoing President of the prior year (as Chair) and two members of the body at large. It will be the responsibility of the committee to present a slate of candidates to fill all open positions no later than the business meeting which precedes the annual meeting. Additional candidates may be nominated from the floor at this meeting and at the annual meeting.
- Sec. 2 The election of officers shall take place at the annual meeting. It shall be conducted by ballot and a plurality vote of the members present shall elect. The term of office shall be for two years. The elected candidates shall assume office at the annual dinner. They shall serve office until the two year term is complete or until such time as their successors shall be elected and shall qualify.
- Sec. 3
- (a) The president shall call to order all meetings, including those of the Board of Directors, and shall preside at these meetings.
 - (b) The Executive Vice-President and Vice-President shall, in the order listed, perform the duties of the President in the absence of the President.
 - (c) The Secretary/Treasurer shall keep complete and accurate records all moneys received and disbursed, and he shall disburse all moneys under the direction of the Board of Directors and submit a written report of the treasury for audit at the Board of Directors meeting. He shall answer all correspondence promptly and keep an accurate record of all proceedings of regular meetings and meetings of the Board of Directors. He shall file all required reports with the International Association of Approved Basketball Officials. The Secretary/Treasurer shall receive an honorarium of \$2000.00 at the end of each budget year. The Board of Directors will review and determine the honorarium.

ARTICLE V

BOARD OF DIRECTORS

- Sec. 1 There shall be a board of Directors consisting of the Officers, immediate Past President, and six other members. These six other members will serve two year terms and only three

members shall be elected at alternate annual meetings. Retiring members of the Board of Directors may serve successive terms.

- Sec. 2 Without regard to the provisions of Sec. 1 above, any member of Board 41 who shall be a member of the Executive Committee of the International Board shall automatically be a member of Board 41's Board of Directors. The addition of the automatic member shall have no effect on the usual makeup of eleven members as outlined in Sec. 1.
- Sec. 3 The Board of Directors shall handle all business of the board occurring between the annual and/or other meetings of the board.
- Sec. 4 The Board of Directors will approve by a majority (6) vote, the Presidential appointments of Official Interpreter and Assistant Interpreter. The Official Interpreter and Assistant Interpreter shall be ex-officio members of the Board of Directors.
- Sec. 5 The financial administration of the board shall be vested in the Board of Directors.
- Sec. 6 The Board of Directors shall arrange for an annual audit of the accounts.
- Sec. 7 The membership of the District Board, at any stated meeting by vote, or the Board of Directors shall have the right to authorize the President to appoint such committees and respective chairmen thereof as they may desire. The chairmen of any regular standing committee shall be an ex-officio member of the Board of Directors.

ARTICLE VI

MEMBERSHIP, ADMISSION, AND DUES

- Sec. 1 There shall be a Membership and Examining Committee. The duties of the committee shall be to investigate and pass upon the qualifications of all applicants for any status and submit recommendations for membership to this board. This committee shall have the power to recommend or reject any applicant. The Executive Vice-President shall be the chairman of this committee, assisted by Vice-President, Official Interpreter, Assistant Interpreter, and such other members as selected by the Chairman.
- Sec. 2 Applicants seeking membership shall apply to the Secretary for application forms which must be filled out and filed with the Chairman of the Membership and Examining Committee.
- Sec. 3 Application forms must be accompanied by the examination fee or candidate school fee. The fee is determined by the Board of Directors. If the applicant is not accepted into Provisional Membership, no money will be refunded.
- Sec. 4 In the event that any applicant has failed any examination given by another authorized board, no application will be accepted from such person within the same season.
- Sec. 5 Applicants shall pass the following examinations to gain admission as a member:
(a) establish a satisfactory record of character,

- (b) International Written Examination,
- (c) the practical floor test,
- (d) any other examinations the committee may believe necessary which shall not be contrary to the rules and regulations of the International Board.

Sec 6. The annual dues for active members shall be determined by the Board of Directors and approved by a majority vote of the members present at the annual meeting. The new dues structure will be effective for the following year. These dues are payable to the Secretary/Treasurer each year on or before March 1. A late fee, established by the Board of Directors, will be levied against any member who does not pay the annual dues by the March 1 deadline.

ARTICLE VII

MEMBERSHIP PRIVILEGES AND RESPONSIBILITIES

- Sec. 1 The President and the Secretary, or members selected by them, shall represent the board at meetings of the International Board and are expected to submit a report at the next meeting of this board.
- Sec. 2 The Official Interpreter and the Secretary, or members selected by them, are expected to attend the Interpretation Meeting of the International Board and are expected to submit a report at the next meeting of this board.
- Sec. 3 Members of this board shall be recognized as members of the International Association of Approved Basketball Officials and shall receive their membership cards from the International office along with a copy of the Official Handbook in which their names are listed.
- Sec. 4 Each member is entitled to wear the official emblem of the International Board.
- Sec 5. All Active members, including Dual and Provisional members, must attend the number of meetings of this board as required by the International constitution. Failure to attend the minimum required number of meetings could result in suspension of member. All Active members, including Dual and Provisional members, who wish to officiate games under the jurisdiction of the New York State Public High School Athletic Association (NYSPHAA) must attend a minimum of five meetings per year, inclusive of the annual dinner meeting. So far as possible, the interpretation meeting must be one of those attended, but attendance at another International Association board's bona fide interpretation meeting shall be counted toward the minimum of five meeting requirement. All Active members, including Duals and Provisional members, must take and return to the Secretary the annual Part II examination. Violation of the above requirements could result in the member not being certified to officiate basketball games in the NYSPHSAA or other leagues.

- Sec. 6 Members are expected to read carefully and observe the policies and requirements set forth in the constitution and by-laws and the code of the International Association of Approved Basketball Officials.
- Sec. 7 This board is recognized by the International Association as having jurisdiction over all matters within its territory, so long as it remains in good standing with the International Board and conducts its affairs in conformity with the policies as set forth in the constitution and by-laws of the International Association.
- Sec. 8 There are no restrictions upon members as to where they may function, either within the territory of this board or of any other board, except as provided hereinafter.
- Sec. 9 Any member of this board shall be allowed to become a member of another board or boards, provided said member retains his membership in this board, and as long as he resides within the territory covered by this board. Any member in good standing of another board who applies to this board in writing for Dual membership may be accepted into this board as a Dual member (subject to Article III, Sec. 1 {f}) with all privileges, provided the Secretary of his parent board advises in writing that he is a member in good standing.
- Sec. 10 A member who has allowed his membership to lapse for less than two years may be reinstated as a member in good standing by paying this delinquent dues for the lapsed period. The amount of delinquent dues is determined by the Board of Directors. A member who has allowed his membership to lapse for two years or more shall no longer be considered as a member of IAABO and must follow the same procedures as any new applicant to become a member.
- Sec. 11 No member shall officiate knowingly with a suspended or expelled member. Violation of this rule could make the offender liable to suspension. When a member is suspended or expelled, the Secretary will notify all concerned that such member is no longer able to accept assignments of officiate as a member of this Association.
- Sec. 12 Members may officiate with non-member officials, although this practice is not encouraged.
- Sec. 13 Members may officiate professional games.
- Sec. 14 Any member may appeal his suspension or expulsion from this board by the Board of Directors to the State Board, and to the Executive Committee of the International Association. The decision of the Executive Committee shall be final.
- Sec. 15 The Secretary, upon requests for lists of working officials from recognized groups, shall submit names of members who are in good standing and have qualified as Active or Provisional.

ARTICLE VIII
FEES FOR OFFICIATING

Sec. 1 A scale of minimum fees, if adopted, shall be agreed upon by a majority of those present at a regularly constituted meeting. Any member found guilty of violating this approved scale of fees will be liable to suspension after a hearing by the Board of Directors. This shall not prevent a member from officiating gratis in games sponsored by those who are unable to pay the prescribed fee and where the official renders his service for the good of the game.

ARTICLE IX

TRANSFER OF MEMBERSHIP

Sec. 1 In the event an Active member of another board changes his residence so as to come within the jurisdiction of this board, he shall be accepted into full membership with this board, provided the conditions listed below in the section have been completed. (1) The Secretary of this board must receive a written notice from the secretary of his former board that the transferee is a member in good standing in his former board. (2) If the transfer occurs after his dues have been paid to the International Board, no dues shall be collected by his new board for the year the transfer occurs. The new member, however shall pay the annual dinner fee. There shall be no transfer fee.

Sec. 2 In the event an Active member of this board changes his residence to come within the territory of another board, he shall advise the secretary of this board, and the Secretary shall advise the Secretary of his new board in writing that the transferee is a member in good standing and eligible for transfer.

ARTICLE X

INTERPRETER AND ASSISTANT INTERPRETER

Sec. 1 At the beginning of a President's term of office, the President will have the responsibility of selecting a member in good standing to become the interpreter of the board. The President's selection must then be approved by a majority (6) of the Board of Directors. The Interpreter's term of office will be for two years. The interpreter will be an ex-officio member (non-voting) of the Board of Directors. The removal of the interpreter before the end of his term can only occur by a unanimous (10) vote of the Board of Directors. The interpreter's duties are:

- attendance at the annual IAABO international fall meeting and all other interpretation meetings deemed necessary by the Board of Directors.
- educate members in regard to rule changes, interpretations, mechanics, and techniques of good officiating.
- conduct clinics at each meeting to ensure members are officiating in accordance with required officiating rules
- conduct clinics for schools, coaches, players, etc. to ensure that they understand the rules and the role of the officials.
- conduct the annual candidate school for perspective members.
- conduct and coordinate the floor test for the candidates that pass the written examination.
- set up the members of the floor examination committee as agreed to by the board of directors

at their annual meeting.

The interpreter's honorarium will be determined by the Board of Directors.

- Sec. 2 At the beginning of a President's term of office, the President will have the responsibility of selecting a member in good standing to become the assistant interpreter of the board. The President should consult with the Interpreter in this selection process. The President's selection must then be approved by a majority (6) of the Board of Directors. The Assistant Interpreter's term of office will be for two years. The removal of the assistant interpreter before the end of his term can only occur by a unanimous (10) vote of the Board of Directors. The assistant interpreter will be an ex-officio (non-voting) member of the Board of Directors. The assistant interpreter's duties are to help the interpreter carry out his duties as stated above. The assistant interpreter will assume the interpreter's duties when the interpreter is not able to perform them. The assistant interpreter's honorarium will be determined by the Board of Directors.

ARTICLE XI **MEETINGS**

- Sec. 1 The annual meeting shall be the December .
- Sec. 2 The calendar for regular meetings shall be set by the Board of Directors.
- Sec. 3 Special meetings may be called by the President upon the request of a majority of the Board of Directors and shall be called, when requested, in writing by not less than one half of the regular board members.
- Sec. 4 For the purpose of any meeting of the general membership of this board, a quorum shall consist of thirty (30) of the Active members in good standing.
- Sec. 5 The order of business at the annual meeting and all other meetings of this board shall be:
1. Roll call
 2. Reading of the minutes
 3. Interpretations
 4. Reading of communications
 5. Secretary/Treasurer's report
 6. Report of standing committees
 7. Old business
 8. New business
 9. Adjournment & Raffle
 10. Attendance

ARTICLE XII

PROBATION, SUSPENSION, EXPULSION

- Sec. 1 To place a member on probation, or to suspend or expel a member for reason, the member shall be notified in writing by the Secretary of the pending probation, suspension, or expulsion. The member shall have the right to explain, in person or writing, to the Board of Directors the reason for not following the by-laws of this board. The Board of Directors, by majority vote, will decide if the pending probation, suspension, or expulsion is imposed or lifted. If the member is placed on probation, suspension, or expulsion, the member may then request a special appeals hearing before the Board of Directors. If the member is still not satisfied with the decision he may then appeal to the State Board and finally to the Executive Committee of IAABO. The decision of the IAABO Executive Committee shall be final.
- Sec. 2 A member may be suspended from membership for cause for a period not to exceed one year by a majority vote of the Board of Directors, provided that such member must be given an opportunity either to appear in his own defense or to reply to the charges in writing to the Board of Directors.

ARTICLE XIII INTERNATIONAL CONSTITUTION AND BY-LAWS

- Sec. 1 The constitution and by-laws of the International Association of Approved Basketball Officials shall, so far as they are applicable, be constructed as part hereof and be binding upon this board and its members as fully as if they had been set down herein in detail. In the event that anything set forth herein is in conflict with the International constitution and by-laws, then in such case said International constitution and by-laws shall govern.

ARTICLE XIV AMENDMENTS

- Sec. 1 Amendments to this constitution and by-laws may be made by a two-thirds vote of those present at a duly constituted meeting, provided such amendments are read to the members at the regular membership meeting prior to the vote and are presented to the members in writing or on the web site by the Secretary at least one week prior to any action being taken.